

**Bullitt County Planning and Zoning
Site Plan Review Application**

Date: _____ **Site Plan No:** _____

Instruction to Applicant: Please complete the following items (as applicable) in ink or type. If you are unsure on a specific item or should you have any questions, please contact a member of our staff at (502)-543-6832 or (502)-955-6832.

APPLICANT INFORMATION

1. Applicant Name (Business) _____
2. Property Owner (if different from above) _____
3. Current Mailing Address _____
4. Contact Person _____
5. Telephone Number(s) _____
6. Fax Number _____
7. E-mail Address _____

PROPERTY INFORMATION

1. Property Address _____
2. Subdivision Name _____
3. Lot Number (if applicable) _____
4. Property Size (entire tract) _____
5. Area to be developed _____
6. Current Use of Property _____
7. Zoning District:
_____ Residential
_____ B-1 Highway Business
_____ B-2 Central Business
_____ I-L Light Industrial
_____ I-G Heavy Industrial

Bullitt County Planning and Zoning Site Plan Review Application

8. Fire District:

- _____ Zoneton
- _____ Mt. Washington
- _____ Shepherdsville
- _____ Nichols
- _____ Southeast Bullitt
- _____ Lebanon Junction

Closest fire hydrant is _____ feet from new development
Number of hydrants to service this development _____

You must submit a set of plans to the fire chief in the above named district for review before any permits can be written. He or she will stamp the plans that they have been reviewed and approved.

GENERAL BUILDING CHARACTERISTICS

1. Size of Proposed Structure(s) _____
2. Size of Existing On-Site Structures(s) _____
3. Height of Proposed Structure _____
4. Number of Stories _____
5. Building Setback Requirements:
 - _____ ' Front
 - _____ ' Sides
 - _____ ' Rear
 - _____ ' Corner Lot

DEVELOPMENT CHARACTERISTICS

1. Type of Development:
 - _____ New Commercial
 - _____ Commercial Addition
 - _____ New Industrial
 - _____ Industrial Addition
 - _____ Multi-Family Residential
 - _____ Other
2. Description of Proposed Development (Use) _____

Bullitt County Planning and Zoning Site Plan Review Application

3. Number of Employees Associated with Development:

- Existing
- Proposed
- Number of Maximum Work Shift (entire facility)

4. Will this development be on sewers _____ septic _____ **if it is on septic, you will need to obtain a septic permit for construction from the Bullitt County Health Department and submit it with this application.**

PARKING/LOADING AREAS

1. Number of Parking Spaces to be provided:

- Existing
- Proposed
- Total

2. Size of Parking Spaces: _____ by _____ to equal _____ sq. ft.

3. Will Off-Street Loading/Unloading Area(s) be Provided: ____ Yes ____ No

4. If Yes, Location _____

5. Size of Loading/Unloading Area(s) _____

6. Will Loading/Unloading area(s) be Accessed by Tractor Trailer Trucks

- Yes
- No

7. Will a variance be needed for parking _____ Yes _____ No

EXTERIOR (SECURITY) LIGHTING

1. Will Exterior Lighting be Provided ____ Yes ____ No

2. Type of Lighting to be used _____

3. Location of Lighting _____

Bullitt County Planning and Zoning Site Plan Review Application

SIGNAGE

1. Will a Sign be Utilized for the Proposed Development ____ Yes ____ No
2. If Yes, Type and Size of Sign:

____ Free Standing (Pylon) Sign ____ sq. ft. ____ height
____ Free Standing (Monument) Sign ____ sq. ft. ____ height
____ Wall Sign ____ sq. ft
3. Will a Variance Be required for signage _____
4. Location of Sign _____

INGRESS-EGRESS & INTERNAL DRIVES

1. Will the Proposed Development require the placement of a new Entrance(s)

____ Yes
____ No (to utilize existing entrances)
2. Number of Entrances to Site:

____ Existing
____ Proposed
____ Total
3. Width of Entrance(s): _____ Feet
4. Has and encroachment been obtained from the property road authority, state, county or city.

____ Yes
____ No
____ No, the application has been submitted and permit is pending
____ Not Applicable
5. Width of Proposed Internal Drives: _____ Feet
6. Driveway Tile Size (new entrance only): _____ Inches in Diameter
7. Does the Development require or propose the dedication of any street(s) for Public Maintenance: ____ Yes ____ No

Note: The construction and dedication of streets for Public Maintenance shall be governed by the State, County of local specifications and the Subdivision Regulations of Bullitt County.

FLOOD AND DRAINAGE

1. Is any part of the Property in a Designated Flood Hazard Area (Flood Plain):
 Yes
 No

2. Are there any Sinkholes on the Property: Yes No

3. Does the Proposed Development conflict with any Drainage Easements or Natural Drainage Ways: Yes No

If yes, please describe: _____

4. Are there any unique or unusual Drainage Characteristics which should be considered as part of the Permitting Process: Yes No
If yes, please describe _____

Note: All flood plains, sink holes, drainage easements, natural drainage ways, basin areas, etc. must be denoted on the site plan.

5. Impervious Surface Area (Pave and Covered Areas)
Existing _____ sq. ft
Proposed _____ sq. ft
Total _____ sq. ft

6. Is the Site Plan accompanied by a Storm Water Management Plan:
 Yes
 No, but to be submitted on _____
 No, plan is not required
 No, site is covered by a previously approved plan

Note: If you are unsure as to the applicability of Storm Water Management for the proposed development, or should you have any questions regarding the Storm Water Management Review process, please contact this office.

TRASH DISPOSAL CONTAINMENT

1. Means of Trash Disposal/Containment

- _____ Dumpster
- _____ Curb Side
- _____ Other (please specify) _____

2. Location of Trash Containment Facilities: _____

2. Means used to Screen/Buffer Trash Containment Facilities: _____

Certification

I hereby certify that the information used to complete this application is true and correct to the best of my knowledge and belief. I am the owner of record on the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the said owner to make this application as his authorized agent.

Signature of Applicant

Date

Attest

Date

SITE PLAN REVIEW CHECKLIST

UTILITIES: (Letter of Service)

- Gas
- Electric
- Encroachment Permit
- Road Authority
- Water Company
- City/County Jurisdiction
- Sanitary Sewers/On-Site Septic
- Phone

DRAINAGE:

- Drainage Review Letter (City/County)
- EPSC Permit

CONSTRUCTION:

- Construction Plan Review from Code Enforcement

PLAT:

- North Arrow
- Signature and Stamp of Engineer or Land Surveyor
- Vicinity Map (min. 1" = 600')
- Height of Structure
- Number of Parking Spaces
- Size of Ingress/Egress
- Floodplain Note
- Computation of total lot area and building floor area
- Six Copies on 24"x 36" paper (unless deemed lesser by Administrative Official)
- Landscaping Plan (If there will be no landscaping or irrigation please note on site plan)
- Irrigation Plan